



DEAN C. LOGAN
Registrar-Recorder/County Clerk



Los Angeles County Registrar-Recorder/County Clerk

July 07, 2015


The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

12 July 7, 2015


PATRICK O'DAWA
ACTING EXECUTIVE OFFICER

APPROVE AMENDMENT NUMBER FIVE TO THE AGREEMENTS WITH THE CITY OF LOS ANGELES AND THE CITY OF LONG BEACH FOR CONTINUED ON-LINE ACCESS TO COUNTY VOTER INFORMATION MANAGEMENT SYSTEM

(ALL DISTRICTS) (3 VOTES)

SUBJECT

Request Board approval to execute Amendments Number Five to agreements (Agreements) with the City of Los Angeles (LA City) and the City of Long Beach (LB City) for continued on-line access to the County's Voter Information Management System (VIMS). Both Amendments extend the Agreement terms from August 9, 2015 through May 9, 2018 with six month-to-month options to renew in order for these Agreements to continue concurrently with Los Angeles County's Agreement Number 76010 with Data Information Management Systems, LLC (DIMS) for VIMS database maintenance and support services.

IT IS RECOMMENDED THAT THE BOARD:

1. Authorize the Registrar-Recorder/County Clerk (RR/CC), or designee, to execute Amendment Number Five to the Agreement with LA City for continued on-line access to the County's VIMS, at no cost, for an additional term to begin on August 9, 2015 and to continue concurrently with Los Angeles County's Agreement Number 76010 with DIMS, which expires on May 9, 2018, and may be extended for six (6) month-to-month renewal options.
2. Authorize the RR/CC, or designee, to execute Amendment Number Five to the Agreement with LB City for continued on-line access to the County's VIMS, at no cost, for an additional term to begin on August 9, 2015 and to continue concurrently with Los Angeles County's Agreement Number 76010

with DIMS, which expires on May 9, 2018, and may be extended for six (6) month-to-month renewal options.

3. Authorize the RR/CC, or designee, to amend either or both Agreements as changes become necessary provided that County Counsel approval is obtained prior to executing such amendments.

4. Authorize the RR/CC, or designee, to terminate either or both Agreements upon giving the other party 90 days advance notice in accordance with the provisions set forth in both Agreements.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended action is to continue to provide LA City and LB City with on-line access to VIMS, the voter registration database which contains all information for the County's 6.3 million registered voters. The VIMS database forms the basis for establishing and maintaining the precincting of voters, the absentee voting system, verifying petitions, and maintaining poll workers and voting location files. VIMS is not involved in tabulation of ballots. The VIMS' client-server platform enabled partnerships with the City of Los Angeles and the City of Long Beach, which has helped to improve the quality of the voter data and poll worker and polling place data used by all jurisdictions. Thus, critical information is ready and available to conduct federal, State, local and special elections as needed.

Implementation of Strategic Plan Goals

This request supports the County Strategic Plan as follows:

Goal No. 1, Operational Effectiveness: The Agreements will allow LA City and LB City continued on-line access to VIMS. The City Clerks of both of these jurisdictions, which conduct their own city elections, have reported improved election administration in their cities as a result of the ability to utilize VIMS functionality on-line.

FISCAL IMPACT/FINANCING

RR/CC has statutory responsibility for maintaining voter information and related services. RR/CC does not incur any additional expense as a result of providing LA City and LB City with on-line access to the VIMS database. Since there is no cost recovery involved, and as a professional courtesy to these governmental entities, RR/CC will not charge for on-line access to VIMS. LA City and LB City are responsible for all their expenses including equipment, software needs as well as communication and data lines. Thus, these Agreements will not negatively affect the County budget.

The Agreements also provide that in the event of any needed enhancements required for optimal VIMS performance, LA City and LB City may be assessed a portion of the related cost.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

RR/CC is responsible for the registration of voters, maintenance of the voter file, precincting, absentee voting, petitions, precinct officers and polling location files, and the conduct of federal, State, and special elections that affect Los Angeles County as a whole. In May 1998 your Board

authorized an agreement to grant full on-line access to VIMS for LA City and likewise on December 16, 2003 for LB City. The cities paid the County \$500,000 and \$67,114, respectively, as part of the VIMS purchase and installation costs, in return for on-line access to the VIMS database. In February of 2007, your Board, once again, granted the RR/CC authority to execute agreements with LA City and LB City for their continued on-line access to the VIMS database. If all options are exercised, these Agreements will expire on August 8, 2015.

On May 5, 2015, your Board approved Amendment Eight to the County's Agreement Number 76010 which extended the term of the existing Agreement with DIMS for continued maintenance and support services to VIMS. This approved extension allows the RR/CC to continue to offer on-line VIMS access to both LA City and LB City throughout the duration of the above-referenced DIMS Agreement.

The Chief Executive Office has reviewed and approved this Board letter. County Counsel has approved the attached Amendment Number Five as to form.

CONTRACTING PROCESS

There was no contracting process associated with the recommended Amendment Number Five to the existing Agreements.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the recommended Agreements will ensure uninterrupted on-line access to VIMS to LA City and LB City and cultivate partnerships with the cities in improving the quality of voter data, and pollworker and polling place data used by all jurisdictions.

CONCLUSION

Upon approval by your Board, the Executive Officer is requested to return one (1) adopted copy of this letter to:

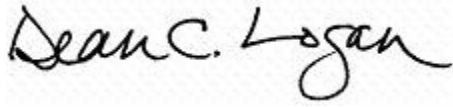
Department of Registrar-Recorder/County Clerk
Finance and Management Division
12400 Imperial Highway, Suite 5115, Norwalk, CA 90650
Attention: Dushyant Bala, Contracts Manager
Email: dbala@rrcc.lacounty.gov
Phone: 562-462-2905

The Honorable Board of Supervisors

7/7/2015

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Respectfully submitted,

A handwritten signature in black ink that reads "Dean C. Logan". The signature is written in a cursive, flowing style.

DEAN C. LOGAN

Registrar-Recorder/County Clerk

DCL:RF:FPDB:cp

Enclosures

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors

**AMENDMENT NUMBER FIVE
MEMORANDUM OF UNDERSTANDING
BY AND BETWEEN COUNTY OF LOS ANGELES AND
THE CITY OF LONG BEACH FOR
ONLINE ACCESS TO THE COUNTY OF LOS ANGELES
VOTER INFORMATION MANAGEMENT SYSTEM**

This Amendment Number Five to the Memorandum of Understanding ("Agreement"), by and between the County of Los Angeles, a political subdivision of the State of California ("County"), by and through its Department of the Registrar-Recorder/County Clerk ("RR/CC"), and the City of Long Beach, also a political subdivision of the State of California ("LB City"), by and through the LB City Manager's Office ("City Manager") is made and entered into as of this _____ day of _____ 2015. County and LB City are hereinafter sometimes referred to collectively as the "Parties" and each individually as a "Party."

WHEREAS, the RR/CC and LB City entered into the Agreement on March 13, 2007, to provide City Manager with online access to the County Voter Information Management System;

WHEREAS, under the certain Amendment Number One dated March 6, 2012, the Agreement was amended, among other things, to: (i) exercise the first of three one-year renewal options and extend the Agreement from March 13, 2012 through March 12, 2013; and (ii) amended Section 5 (Primary Contacts) to update the contacts for both Parties;

WHEREAS, under the certain Amendment Number Two dated March 13, 2013, the Agreement was amended, among other things, to: (i) exercise the second of three one-year renewal options and extend the Agreement from March 13, 2013 through March 12, 2014;

WHEREAS, under the certain Amendment Number Three dated March 12, 2014, the Agreement was amended, among other things, to: (i) exercise the third of three one-year renewal options and extend the Agreement from March 13, 2014 through March 12, 2015;

WHEREAS, under the certain Amendment Number Four dated February 9, 2015, the Agreement was amended, among other things, to extend the Agreement for six-(6) one-month options for a term beginning from February 9, 2015 and ending on or before August 8, 2015;

WHEREAS, the County of Los Angeles Board of Supervisors, in May of 2015, approved an extension of Agreement Number 76010 with Data Information

Management Systems, LLC (DIMS) for Voter Information Management System maintenance and support services;

WHEREAS, this Agreement between the Parties will expire on August 8, 2015 (if all options are exercised) and the Parties wish to further extend this Agreement to run concurrently with Agreement Number 76010; and

NOW THEREFORE, in consideration of the foregoing and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Agreement is hereby amended as follows:

1. Section 1 (Term) of the Agreement is hereby deleted in its entirety and replaced with a new Section 1 (Term) to read as follows:

1. TERM

- 1.1 The term of this Agreement is from March 13, 2007 through August 8, 2015 unless sooner terminated or extended as provided herein.
- 1.2 The term of this Agreement shall be extended from August 9, 2015 through May 9, 2018 to continue concurrently with Agreement Number 76010 with DIMS unless sooner terminated as provided herein.
- 1.3 The term of this Agreement may be further extended up to six (6) one-month options to continue concurrently with Agreement Number 76010 with DIMS unless sooner terminated or extended as provided herein.
- 1.4 Any extension to the Agreement term shall be made by and an Amendment executed by the RR/CC, or designee, and the City Manager.

Except as otherwise provided under this Amendment Number Five, all other terms and conditions of the Agreement shall remain in full force and effect.

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THE CITY OF LONG BEACH FOR
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VOTER INFORMATION MANAGEMENT SYSTEM**

IN WITNESS WHEREOF, and executed as the date first above written above, the Parties to this Agreement do hereby agree and consent to all terms and conditions provided herein.

COUNTY OF LOS ANGELES

THE CITY OF LONG BEACH

DEAN C. LOGAN
Registrar-Recorder/County Clerk

SIGNATURE

PRINT NAME

TITLE

APPROVED AS TO FORM:

MARK J. SALADINO
County Counsel

By _____
VICKI KOZIKOUJEKIAN
Principal Deputy County Counsel

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WHEREAS, the RR/CC and LA City entered into the Agreement on March 13, 2007, to provide City Clerk with online access to the County Voter Information Management System;

WHEREAS, under the certain Amendment Number One dated March 6, 2012, the Agreement was amended, among other things, to: (i) exercise the first of three one-year renewal options and extend the Agreement from March 13, 2012 through March 12, 2013; and (ii) amended Section 5 (Primary Contacts) to update the contacts for both Parties;

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WHEREAS, under the certain Amendment Number Three dated March 11, 2014, the Agreement was amended, among other things, to: (i) exercise the third of three one-year renewal options and extend the Agreement from March 13, 2014 through March 12, 2015;

WHEREAS, under the certain Amendment Number Four dated February 9, 2015, the Agreement was amended, among other things, to extend the Agreement for six-(6) one-month options for a term beginning from February 9, 2015 and ending on or before August 8, 2015;

WHEREAS, the County of Los Angeles Board of Supervisors, in May of 2015, approved an extension of Agreement Number 76010 with Data Information Management Systems, LLC (DIMS) for Voter Information Management System maintenance and support services;

WHEREAS, this Agreement between the Parties will expire on August 8 2015, (if all options are exercised) and the Parties wish to further extend this Agreement to run concurrently with Agreement Number 76010, and amend the Primary Contacts for both Parties; and

NOW THEREFORE, in consideration of the foregoing and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Agreement is hereby amended as follows:

1. Section 1 (Term) of the Agreement is hereby deleted in its entirety and replaced with a new Section 1 (Term) to read as follows:

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1.2 The term of this Agreement shall be extended from August 9, 2015 through May 9, 2018 to continue concurrently with Agreement Number 76010 with DIMS unless sooner terminated or extended as provided herein.

1.3 The term of this Agreement may further be extended up to six (6) one-month options to continue concurrently with Agreement Number 76010 with DIMS unless sooner terminated as provided herein.

1.4 Any extension to the Agreement term shall be made by and an Amendment executed by the RR/CC, or designee, and the City Clerk.

2. Section 5 (Primary Contacts) of the Agreement is hereby deleted in its entirety and replaced with a new Section 5 (Primary Contacts) to read as follows:

5. PRIMARY CONTACTS

“Unless otherwise provided under this Agreement, all notices, submissions or deliveries to be made under this Agreement shall be addressed as follows:

City of Los Angeles

NAME, TITLE
AGENCY NAME
City of Los Angeles
ADDRESS
Phone: (###) ###-####
Fax: (###) ###-####
Email:

County of Los Angeles

Jeramy Gray
Assistant Registrar-Recorder/County Clerk
Information Technology Bureau
County of Los Angeles
Registrar-Recorder/County Clerk
12400 Imperial Highway
Norwalk, CA 90650
Phone: (562) 462-2714
Fax: (562) 929-4790
Email: jgray@rrcc.lacounty.gov

With a copy to:

Contracts Section
County of Los Angeles
Registrar-Recorder/County Clerk
12400 Imperial Highway, Room 5115
Norwalk, CA 90650

Except as otherwise provided under this Amendment Number Five, all other terms and conditions of the Agreement shall remain in full force and effect.

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COUNTY OF LOS ANGELES

THE CITY OF LOS ANGELES

DEAN C. LOGAN
Registrar-Recorder/County Clerk

SIGNATURE

PRINT NAME

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APPROVED AS TO FORM:

MARK J. SALADINO
County Counsel

By _____
VICKI KOZIKOUJEKIAN
Principal Deputy County Counsel